Year _____

Home Maintenance Checklist

Monthly

	Date
☐ Clean or replace HVAC filters	_____
☐ Clean kitchen drain/garbage disposal	_____
☐ _____	_____
☐ _____	_____
☐ _____	_____
☐ _____	_____

Spring

	Date
☐ Install fresh batteries in smoke and carbon monoxide detectors	_____
☐ Test and dust all detectors	_____
☐ Inspect bathroom and kitchen caulk; recaulk as needed	_____
☐ Vacuum refrigerator coils	_____
☐ Schedule air conditioning inspection	_____
☐ Check fire extinguishers	_____
☐ Clean kitchen exhaust hood and filter	_____
☐ Clean and seal deck (if needed)	_____
☐ Inspect exterior paint and touch up as needed	_____
☐ Inspect siding/masonry for damage	_____
☐ Remove storm windows, and install screens	_____
☐ Repair/replace damaged window screens	_____
☐ Inspect roof for damage	_____
☐ Inspect attic for leaks	_____
☐ Inspect outdoor play equipment	_____
☐ Clean gutters	_____
☐ Prune spring-flowering shrubs after they bloom	_____
☐ Prune summer-flowering shrubs before they bloom	_____
☐ Schedule yearly septic tank inspection	_____
☐ _____	_____
☐ _____	_____
☐ _____	_____
☐ _____	_____

Summer

	Date
☐ Clean kitchen exhaust hood and filter	_____
☐ Vacuum refrigerator coils	_____
☐ Reverse ceiling fans	_____
☐ Inspect foundation for drainage problems (clogged downspouts, grading issues, etc.)	_____
☐ Inspect basement/crawl space for moisture issues	_____
☐ Inspect for insect activity (termites, ants, wood bees, etc.)	_____

Continued on next page.

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Home Maintenance Checklist

Summer, cont'd.

	Date
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Fall

☐ Install fresh batteries in smoke and carbon monoxide detectors	
☐ Test and dust all detectors	
☐ Check fire extinguishers	
☐ Clean kitchen exhaust hood and filter	
☐ Drain sediment from hot water heater	
☐ Vacuum refrigerator coils	
☐ Insulate exposed pipes as needed	
☐ Schedule furnace inspection	
☐ Remove (or cover) window air conditioners	
☐ Have chimneys and flues inspected and cleaned	
☐ Remove screens and install storm windows	
☐ Turn off outdoor water supply, and store hoses	
☐ Inspect roof for damage	
☐ Clean gutters	
☐ Inspect caulk around windows and doors; recaulk as needed	
☐ Trim trees and shrubs away from house	
☐ Inspect deck for any nails or screws that may be popping up	
☐ Cover or store outdoor furniture	
☐	
☐	
☐	
☐	

Winter

☐ Clean kitchen exhaust hood and filter	
☐ Test GFCI outlets	
☐ Vacuum refrigerator coils	
☐ Clean dryer vent	
☐ Check sinks and toilets for leaks	
☐ Inspect hoses on washing machine, dishwasher & icemaker for leaks	
☐ Change direction of ceiling fans	
☐ Test sump pump	
☐	
☐	
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